



RMA Processing Form Computers/Notebooks/Servers

(Use other form for all other items)

Please email completed form to RMA@basscomputers.com.

RMA #:

For Bass Use Only

Invoice #	Item	Description of Problem

Some software programs may need to be re-installed, including the operating system, to resolve some problems that may be found. Please check the appropriate box below:

I have already backed my data. Change or load any software needed to complete the repair.

Contact the person below for approval of software changes. The person listed is authorized to decide.

List any User IDs and passwords required for BIOS or OS Access:

User ID

Password

Contact Information:

Company: _____ Customer Number: _____

Email: _____ Phone: _____

*****All repairs are subject to a labor charge*****

I hereby release and discharge Bass Computers, Inc. of and from all civil and other liability for any negligent act or omission relating to any services performed on this item (computer, notebook, and/or server). This includes any loss or damage to computer hardware, software or other equipment, and any loss of data. Bass Computers, Inc. is not liable for any direct, indirect, punitive, incidental, special, or consequential damages which may occur in the course of providing any service. Bass Computers, Inc. is not liable for any damages, even if the owner of this item (computer, notebook, and/or server) has or has not been apprised of the possibility of such damage.

By signing this Release the undersigned acknowledges and agrees with the foregoing limitation of liability.

 Print Name

 Date

 Authorized Signature